



# City of Ringgold

150 Tennessee Street  
Ringgold, GA 30736

Office (706) 935-3061  
Fax (706) 965-7446

## HOTEL / MOTEL OCCUPANCY TAX REPORT

This report is due and payable on the 20<sup>th</sup> day of the month following the month of collection. If the 20<sup>th</sup> day falls on other than a business day, then the report will be due on the following work day.

Taxpayers not filing this report on or before the due date shall not be entitled to the operator collection fee and any tax due shall bear interest at the rate of 5% or \$5.00 whichever is greater per month or portion of month until said tax is paid.

**I DECLARE UNDER PENALTIES PRESCRIBED THAT THE INFORMATION CONTAINED IN THIS DOCUMENT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Report for the month of \_\_\_\_\_

(Report rent in even dollars)

Gross Room Rent \_\_\_\_\_

Less Exempt Rent \_\_\_\_\_

Net Taxable Rent \_\_\_\_\_

Amount of Tax @ 8% \_\_\_\_\_

Less 8% of tax as  
collection fee \_\_\_\_\_

Net Amount Due \_\_\_\_\_

Remit payment to: **City of Ringgold**  
**150 Tennessee Street**  
**Ringgold, GA 30736**